

International Child Foundation, Inc.

& ABC Adoption Services

Hague Accredited Licensed Non-Profit Adoption Agency

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Email info@childfound.org

Toll Free 877 542-8813

Tucson 520 531-9931

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Phoenix 480 751-1015

EFax 760 682-2832



HOME STUDY & POST PLACEMENT AGREEMENT

This agreement is entered into by and between International Child Foundation, Inc., a licensed non-profit Hague accredited 501c3 child placing agency licensed in the state of Arizona, (referred to as the Agency) and the Family _____, residing at _____, AZ _____. It is agreed as follows:

A. The Agency shall provide a home study and/or post placement services for the purpose of adoption, with all associated duties, in accordance with State and Hague Convention regulations.

B. The duties include:

1. Educate families regarding the general process and risks associated with adoption.
2. Educate families on issues of raising adopted children.
3. Assess the suitability and preparedness of the family for adoption.
4. Provide a home study in compliance with State, Federal and County laws, as applicable.
5. Provide a home study in compliance with the country of adoption.
6. Provide post placement services in compliance with US and foreign requirements.
7. Provide referrals for pre- or post placement counseling to families as needed.

C. The Family will provide the following information to assist in the completion of the home study. These documents must have been completed within the last six months. Families requesting post placement or post adoption reports or services will provide documentation of their adoption.

- | | |
|---|---|
| 1. Copy of birth & marriage certificates | 6. Financial statement and copy of the most recent tax return or pay receipts |
| 2. Copy of divorce decrees, if applicable | 7. Employment letters for each spouse, estimating current year's earnings |
| 3. Copy of military discharge papers, if applicable, and driver's license(s) | 8. Guardianship letter |
| 4. Medical reports, one for each spouse | 9. Disciplinary statement |
| 5. Five letters of reference, two from relatives and three from non-relatives | 10. Insurance statement |

Application Fee	\$ 300
Home Study Investigation for AZ Court Certification	
for International non-Hague Convention country or for Domestic adoption	\$1,100
for International Hague Convention country adoption	\$1,250
Step-Parent/Relative Home Study/RCPA	\$ 750
Home Study Addendum or Update or Extension, previously certified in AZ by ICF	
for International non-Hague Convention country or Domestic Adoption for USCIS	\$ 650
for International Hague Convention country adoption for USCIS	\$ 800
strictly to amend home study due to change in residence, income, marital status or household, etc.	\$ 350
Post Placement Visit & Report	
for one adopted child	\$ 325
for two adopted children included in one report; for third child to be included in same report add \$50	\$ 375
two children with one visit and separate reports; for separate report for third child add \$100	\$ 500

International Adoption Finalization or Re-Adoption One visit, Social Study Report, no court appearance (Maricopa & Pinal Counties) One visit, Social Study Report, with social worker court appearance (Pima County)	\$ 500 \$ 650
Temporary Custody One visit and report; with social worker court appearance, if required, add \$150	\$ 550
Domestic Adoption Home Study Requests sent by ICF for ICF to send home study and communicate with other placing agencies on your behalf, in response to family inquiries about waiting children posted on the internet, per each submission	\$ 50
Domestic Adoption Finalization Three Post Placement visits, Social Study, other documentation as needed by court or ICPC, postage or courier, without court appearance; with social worker court appearance add \$150	\$1,200
Additional Document Requests ICF provides three original signed home studies when a home is completed—one for the family's record, one for the family to provide to the placing agency with the dossier, and one for the family to send to USCIS. There is an additional charge if more documents are requested; typically the fee will be \$100 for three additional signed notarized home studies or for multiple notarized copies of other documents.	Varies; approx. \$ 100

Excess travel costs: should the social worker travel more than 10 round-trip miles to provide a service, such as a home visit or to be present at court, a fee of \$1.50 per mile will be charged; this fee includes \$1 per mile for social worker time and .50 per mile for gas and is paid directly to the social worker by a separate check. All other fees are due and payable to ICF in advance of appointments; see below.

Excess time costs: should the agency be requested to provide additional counseling or instruction outside the standard of four to five hours of home study meetings, the fee for said time shall be invoiced at the standard agency rate of \$90 per hour.

PAYMENT TERMS & SCHEDULES:

1. Payment is due with the return of this agreement. The fee is non-refundable.
2. Fees for any service are due at the time of service request, prior to meeting with a family.
3. The home study draft will be emailed to the Family and/or the Placement agency, upon request, for review.
4. The Family will be provided three original signed copies, notarized upon request.
5. Costs for addendums and updates vary and may involve mileage charges if a home visit is required.
6. Requests for letters on agency letterhead are subject to a fee of \$100 per original letter, at time of request.
7. The Family understands that the Agency has no control over approval from USCIS.
8. The Family understands that the Agency does not guarantee the acceptance of a family by the country the family desires to adopt from.
9. The Family understands that the Agency does not guarantee the approval of a family.
10. The Family understands that any history of legal offenses or other circumstances may require a psychological evaluation and if required by either the foreign country or the Agency, the family will comply and bear the cost.
11. The Family understands that any withholding of information or providing inaccurate information may result in the denial of Agency recommendation as adoptive parents.
12. The Family hereby asserts that they have never been denied approval for adoption in the past.

This represents the entire Home Study agreement signed this _____ day of _____, 20_____.

Adopting Parent Signature

Adopting Parent Signature



ICF Representative

Please retain a copy of this agreement for your records.

International Child Foundation, Inc.

For Families initiating an ICF Home Study -- Home Study Services Personal History Outline

Personal Background Information: Prospective MOTHER

I would like to adopt because...												
<p>About my Parents:</p> <table style="width:100%; border:none;"> <tr> <td style="width:50%;">Father Name</td> <td style="width:50%;">Mother Name</td> </tr> <tr> <td>Date of Birth</td> <td>Date of Birth</td> </tr> <tr> <td>Father's occupation</td> <td>Mother's occupation</td> </tr> </table> <p>My parents had a marriage I would describe as</p>	Father Name	Mother Name	Date of Birth	Date of Birth	Father's occupation	Mother's occupation						
Father Name	Mother Name											
Date of Birth	Date of Birth											
Father's occupation	Mother's occupation											
I am _____ years old and I was born in the city of _____ in the state of _____												
Physical appearance (include eye color, hair color, other descriptive features)												
My childhood was spent in (locations)												
My parents style of parenting is best described as												
My parents showed love or affection by												
My parents disciplined their children by												
My fondest family memory is												
<p>Education</p> <p>High School Name _____ Grade Completed _____ Year _____</p> <p>College _____ Degree or Grade _____ Year _____</p> <p>Hobbies, sports, extracurricular school activities</p> <p>Other educational degrees or certificates</p>												
<p>Current hobbies, sports, affiliations</p> <p>Social life and recreational activities</p>												
I married my spouse on (date) _____ in the city of _____ in the state of _____												
I would describe our marriage as												
Siblings (continue on back of page if needed)												
<table style="width:100%; border:none;"> <tr> <td style="width:35%;">Brothers</td> <td style="width:10%;">Age</td> <td style="width:35%;">Sisters</td> <td style="width:20%;">Age</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> </table>	Brothers	Age	Sisters	Age								
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I plan to discipline my children by												
If adopting internationally, I plan to preserve my child's heritage by												

Personal Background Information: Prospective **FATHER**

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